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## Writer

### Global Aid Network (GAIN)

<b>Job Categories:</b>	<b>Writing</b>
<b>Position Type:</b>	<b>Internship (1 year)</b>
<b>Job Region/Location:</b>	<b>Langley, B.C.; Power To Change National Headquarters</b>
<b>Reporting Relationship:</b>	<b>Marketing &amp; Communications Manager for Global Aid Network</b>
<b>Working Conditions:</b>	<b>Normal office conditions</b>
<b>Funding:</b>	<b>Ministry Partner Development</b>
<b>Application Deadline:</b>	<b>Ongoing</b>

## Ministry Overview

**Power to Change** seeks to glorify God by making a maximum contribution toward helping to fulfill the Great Commission in Canada and around the world by developing movements of evangelism and discipleship. We envision millions of volunteers engaged in faith adventures that transform lives through the power of the gospel. You can be a part of this movement of change by applying your skills in PTC Ministries.

**Global Aid Network (GAIN)** demonstrates the love of God in word and deed to people who are hurting as a result of poverty, natural disaster or political upheaval. Together, we can help provide simple things: clean water, shelter, medical help and perhaps most importantly, hope.

## Position Overview

The Writer will need to have a heart for compassionate activity and humanitarian work. This person will contribute to Global Aid Network's marketing and communication by helping to create, edit, and layout various stories, reports, proposals and publications necessary to help promote the ministry. They will also have the opportunity to experience the ministry by participating on one international trip.

## Responsibilities:

- Research a subject and/or story
- Write and edit stories, reports, proposals and various publication pieces
- Ensure work is well-written, accurate and submitted to deadline
- Conduct interviews, either in person or over the phone
- Generate ideas for stories
- Source images from Global Aid Network's library to accompany written pieces
- Meet with Marketing & Communications Manager to plan content of various articles
- Edit and rewrite documents that are submitted from field staff and/or team members
- Oversee layout and content of articles
- Proofread articles and publications before going to press
- Assist other staff to meet their deadlines on publications

- Contribute to the creation of storyboards and scripts for videos
- Lay out articles and proposals using Global Aid Network templates
- Update and write new content for website and blog

### **Education and Experience:**

- Currently in or has graduated from an accredited college or university in an appropriate curriculum related to Communications, Journalism or English
- Some experience in Communications work
- Any equivalent combination of training and experience

### **Required Skills and Abilities:**

- Able to effectively communicate ideas orally and in writing
- Comfortable interviewing others and asking necessary questions to capture a story
- Able to visualize storyboards and scripts for video production
- Creative and willing to think outside the box
- Able to prioritize in order to meet specific deadlines
- Good eye for detail
- Good communication and listening skills
- General knowledge of personal computers; technical skills for website, e-newsletters and blogging is ideal
- Good eye for how to lay out a story (in terms of design)
- Able to work within a team environment
- Proficient with Microsoft Word

### **Funding:**

This position requires Ministry Partner Development. The successful candidate will have the privilege to build a partnership team which provides financial and prayer support for the ministry. The financial support will cover the costs of the candidate's salary and ministry expenses. Power to Change believes that Ministry Partner Development is biblical and God will provide everything necessary to fulfill the calling into ministry: finances, emotional strength and perseverance. Building a ministry partnership team is an integral part of being in ministry. There are many opportunities to bless and encourage the partnership team. Power to Change is committed to providing training and coaching that ensures success in Ministry Partner Development.

**Please send your resume and cover letter or inquiries to: [opportunities@powertochange.org](mailto:opportunities@powertochange.org).**

*We thank all applicants for their interest in Power to Change. In order to make the best use of your time and ours, only applicants who closely match our requirements will be contacted directly.*

The [mission](#) of Power to Change is to further the movements of Christian evangelism and discipleship. All Power to Change staff members and volunteers work collectively to further this overall religious mission. The successful candidate for this position must have a pre-existing belief and demonstration of lifestyle as outlined in the Power to Change Code of Conduct and Statement of Faith. The successful candidate must agree to, sign and, in all good conscience abide by the biblical principles outlined by these documents. It is a pre-requisite of employment at Power to Change that any and all staff members and volunteers sign and abide by these documents throughout their course of involvement at Power to Change. For a copy of the Code of Conduct and Statement of Faith, please contact Human Resources.